



**Mankato/North Mankato Area Planning Organization
Technical Advisory Committee (TAC)**

August 15, 2024 – 1:30 p.m.

Intergovernmental Center

Minnesota River Room

10 Civic Center Plaza, Mankato, MN 56001

If an American Sign Language, foreign language interpreter, or other reasonable accommodation or documents in alternative format (braille or large print) are needed, please contact staff at (507) 387-8389.

- I. Call to Order
- II. Introductions
- III. Approval of Agenda
- IV. Approval of Minutes – May 16, 2024
- V. New Business
 1. Recommendation to adopt 2025-2026 Unified Planning Work Program.
 2. Recommendation to adopt 2025-2028 Transportation Improvement Program
 3. Recommendation to adopt 2024 MAPO Title VI Plan update.
- VI. Other Business, Discussion & Updates
 1. 2024-2027 TIP administrative modification
 2. TAC officer nominations and election process
 3. TAC Bylaws review
 4. Metropolitan Transportation Plan update – Project Management Team meeting.
- VII. Unapproved June 5, 2024 MAPO Policy Board meeting minutes (informational)
- VIII. TAC Comments
- IX. Adjournment



May 16, 2024 | 1:30 p.m. | Intergovernmental Center, MN River Room, 10 Civic Center Plaza, Mankato, MN

TAC members present: Chair Mark Konz – Mankato Associate Director of Community Development, Vice Chair Karl Friedrichs - Lime Township, Ryan Thilges - Blue Earth County Engineer, John Considine III – Blue Earth County Planning Staff, Seth Greenwood – Nicollet County Engineer, Spencer Crawford – Nicollet County Planning Staff, Jeff Johnson, Mankato Director of Public Works, Michael Fischer - North Mankato Community Development Director, Jennifer Bromeland – Eagle Lake City Administrator, Scott Morgan – Mankato Township, Shawn Schloesser – Mankato Transit System, Angela Piltaver – MnDOT District 7, David Cowan – Minnesota State University Mankato, Joel Hanif – Region Nine Development Commission

Others Present: Paul Vogel - Executive Director, Chris Talamantez – MAPO Transportation Planner, Susan Arntz – Mankato City Manager, Olivia Adomabea – Eagle Lake Community Development Coordinator, Craig Vaughn and Lance Bernard – Transportation Collaborative Consulting (TC2) Attending Virtually, Erika Shepard - MnDOT Central Office, Shauna McIntire – Alliant Engineering.

I. Call to Order

Chair Mark Konz called the meeting to order at 1:30 p.m.

II. Introductions

Introductions were made.

III. Approval of Agenda

David Cowan made a motion to approve the agenda. Joel Hanif seconded the motion. With all voting in favor the agenda was approved.

IV. Approval of Minutes – January 25, 2024

Karl Friedrichs moved to approve the minutes; Jeff Johnson seconded the motion. With all voting in favor, minutes were approved.

V. New Business

5.1 Recommendation of appointment for MAPO Executive Director.

Susan Arntz announced the pending retirement of the Executive Director, Paul Vogel and a summary of the October 7, 2020, Host Agency Agreement between the City of Mankato and MAPO. The City Manager announced the recommendation to appoint Mark Konz as Executive Director effective June 15, 2024.

Paul Vogel shared the potential need for a new TAC Chair, pending the Policy Board's concurrence of Mark Konz's appointment to Executive Director.

Ryan Thilges moved to recommend to the Policy Board the endorsement of the new Executive Director Mark Konz. Jeff Johnson seconded the motion. All but one present voted in favor, the

motion was approved. Mark Konz abstained from the vote.

5.2 Recommendation to approve Carbon Reduction Program (CRP) rankings for FY 24 and 25.

Chair provided a summary of the Carbon Reduction Program items and Chris Talamantez noted the 2024 funds were exhausted and nearly \$10,000 remains for 2025.

Karl Friedrichs asked about the cost to charge electric vehicles in North Mankato.

Michael Fischer responded that the cost was low, and any amount not recuperated is absorbed by the city. Benco Electric does not offer discounts.

Jeff Johnson made a motion to recommend to the Policy Board to approve the CRP rankings for FY 24 and 25. Jennifer Bromeland seconded the motion. With all present voted in favor, the motion was approved.

5.3 Resolution amending the 2024-2027 Transportation Improvement Program (TIP).

Chair requested that staff provide a summary. Chris Talamantez provided summaries of the TIP amendment for the two added 2024 Carbon Reduction Projects.

Seth Greenwood made a motion to recommend to the Policy Board approval of the Resolution amending the 2024-2027 TIP. Karl Friedrichs seconded the motion. With all present voting in favor, the motion was approved.

5.4 Motion to recommend release of the draft 2025-2028 Transportation Improvement Program for 30-day public comment period.

Chair requested that staff provide a summary. Chris Talamantez provided a summary of the 30-day public comment period engagement.

Michael Fischer made a motion to recommend to the Policy Board, release of the draft 2025-2028 TIP. John Considine seconded the motion. With all present voting in favor, the motion was approved.

VI. Other Business, Discussion & Updates

6.1. UPWP budget and solicitation for 2025

Chris Talamantez discussed the Unified Planning Work Program (UPWP) for 2025-2026 and the solicitation for applications to program projects with the remaining \$176,000 funds available after the update of the Metropolitan Transportation Plan and US Highway 14 studies due in 2025.

6.2. Final reports for 2023 studies.

Chair Mark Konz discussed the 2023 calendar year studies and the location of the final reports on the MAPO website. <https://mnmapo.org/planning-documents/>

6.3. Presentation of Stoltzman Road (CSAH 16) and Riverfront Drive Intersection Control Evaluation Update.

Shauna McIntire – Alliant Engineering, presented an update to the TAC as part of the Intersection Control Study development and discussed the use of a 0.5% growth rate for the study.

John Considine noted west on Riverfront Drive to Stoltzman Road (left turn) is challenging and the new development in the area.

6.4. Presentation of Metropolitan Transportation Plan Update

Craig Vaughn and Lance Bernard – Transportation Collaborative Consultants (TC2) presented an update to the TAC as part of the Metropolitan Transportation Plan 2050 Update.

Members noted that traffic projection forecasts need a full discussion due to the changing trends post COVID and the increased airport student pilot traffic. MnDOT was added to the list of jurisdictions receiving one-on-one meetings.

VIII. TAC Comments

Karl Friedrichs, Vice Chair will Chair the August TAC Meeting until elections select a chair.

Jennifer Bromeland introduced Olivia Adomabea as Eagle Lake's Community Development Coordinator.

Collective appreciation to Paul Vogel for the years of service as Executive Director.

IX. Adjournment

Karl Friedrichs moved to adjourn the meeting. Jeff Johnson seconded the motion. With all voting in favor, the meeting was adjourned at 2:25 p.m.

Mark Konz, Chair



AGENDA RECOMMENDATION
Agenda Heading: Recommendation to adopt
2025 Unified Planning Work Program (UPWP)
No: 5.1

Agenda Item: Recommendation to adopt 2025 Unified Planning Work Program (UPWP)

Recommendation Action(s): Motion to recommend to MAPO Policy Board adoption of the 2025-2026 UPWP

Summary: The 2025 Unified Planning Work Program (UPWP) outlines work activities and budget information for the calendar year 2025 and illustrative budget for the 2026 calendar year.

Work activities include Program Support and Administration, Short-Range Planning, Long-Range Planning, Program development, and other services and commodities.

MAPO solicited for projects to include in the 2025 UPWP. A subcommittee of TAC members from Blue Earth County, the City of Mankato, and MnDOT was formed to review and score the received applications. New project applications recommended for full funding in the UPWP are the Balcerzak Drive and Lee Boulevard Corridor studies. Both studies will evaluate corridor operations, intersections, multi-modal considerations and planning level alternatives. The Lee Boulevard study will also consider environmental mitigation, considering planning level alternatives to address the area's potential for flooding.

The Highway 14 corridor study from CSAH 12 to MN 60 and the Metropolitan Transportation plan that started in 2024 will continue and be completed in 2025.

Major planning activities and budget items (list is not exhaustive of staff activities and administrative costs):

Activity/work product	2025 budget
Balcerzak Drive Corridor Study	\$65,000
Lee Boulevard Corridor Study	\$60,000
Highway 14 Corridor - CSAH 12 to eastern Planning Boundary	\$90,000
Metropolitan Transportation Plan Update	\$150,000
Annual subscriptions (AMPO and StreetLight)	\$7,500

The total anticipated budget for MAPO 2025 activities is \$613,835.

Local share dues for 2024 and anticipated for 2025:

UNIT OF GOVERNMENT	2024 LOCAL SHARE AMOUNT	2025 LOCAL SHARE AMOUNT
Blue Earth County	\$16,658	\$21,833
City of Mankato	\$16,219	\$21,258
Nicollet County	\$5,260	\$6,894
City of North Mankato	\$5,669	\$7,469
District 7 MnDOT	\$15,000	\$15,000
TOTAL Local Payment	\$58,836	\$72,455

MnDOT has again agreed to be added to the local share to support the Highway 14 corridor study in the 2025 UPWP year.

The local share amounts this year have increased because MAPO has around \$80,000 that was not spent in previous years and has been carried forward. Because of the required 20% match, any increase in yearly spending will also increase the required local match. For the proposed activities of \$613,835 the local match would be \$93,055 (without State Planning Grant). To help reduce the spike in required local match, MAPO is again taking advantage of the complete street waiver for the FTA grant that can be funded without a local match. The Metropolitan Transportation Plan update, and the Balcerzak Drive Corridor Study will combine for \$103,000 of work without a required match, reducing the local amount to \$72,455.

MAPO has been spending down the carry forward funds this year with the Metropolitan Transportation Plan update and the Highway 14 study, and next year will continue to do so anticipating another Highway 14 study from Lor Ray Drive to CSAH 12. Once these carry forward funds are spent, the local share will stabilize.

Local Share Amount by Year	2019	2020	2021	2022	2023	2024	2025
Blue Earth County	\$16,021	\$16,455	\$15,886	\$24,371	\$22,014	\$16,658	\$21,833
City of Mankato	\$15,599	\$16,022	\$15,468	\$23,730	\$21,435	\$16,219	\$21,258
Nicollet County	\$5,059	\$5,196	\$5,017	\$7,696	\$6,952	\$5,260	\$6,894
City of North Mankato	\$5,481	\$5,629	\$5,435	\$8,337	\$7,531	\$5,699	\$7,469
MnDOT D7 contribution (169 and 14 studies)		\$15,000	\$57,580			\$15,000	\$15,000
Total	\$42,160	\$58,302	\$99,386	\$64,134	\$57,932	\$58,836	\$72,455

Staff recommends a motion to recommend the MAPO Policy Board approve the resolution adopting the 2025 UPWP.

Attachments:

1. [Draft 2025 Unified Planning Work Program \(UPWP\)](#)
2. Resolution adopting 2025 UPWP
3. Complete Streets Funding Program - MAPO

**RESOLUTION OF THE MANKATO/NORTH MANKATO AREA PLANNING
ORGANIZATION ADOPTING THE 2025 UNIFIED PLANNING WORK PROGRAM**

WHEREAS, the Mankato/North Mankato Area Planning Organization (MAPO) was created as the Metropolitan Planning Organization for the Mankato/North Mankato urbanized area through a Joint Powers Agreement between all local units of government located within the urbanized area; and

WHEREAS, MAPO is the metropolitan planning body responsible for performing transportation planning in conformance with State and Federal regulation for Metropolitan Planning Organizations; and

WHEREAS, MAPO is recognized by the Governor of Minnesota as the transportation planning policy body for the Mankato/North Mankato urbanized area; and

WHEREAS, MAPO commits to providing the twenty (20) percent local match for the federal and state funds.

NOW, THEREFORE, BE IT RESOLVED: that the Policy Board of the MAPO adopts the 2025 Unified Planning Work Program; and

NOW, THEREFORE, BE IT FURTHER RESOLVED: that the Chair of the Policy Board and Executive Director are authorized to execute all State and Federal Grant agreements, contracts and any associated amendments relating to the funding and implementation of the Unified Planning Work Program.

CERTIFICATION

State of Minnesota

I hereby certify that the foregoing Resolution is a true and correct copy of the resolution presented to and adopted by the Mankato/North Mankato Area Planning Organization at a duly authorized meeting thereof, held on the fifth (5th) day of September 2024 as shown by the minutes of said meeting in my possession.

Chair

Date

Executive Director

Date



AGENDA RECOMMENDATION
Agenda Heading: Recommendation to adopt
draft 2025-2028 Transportation Improvement
Program (TIP)
No: 5.2

Agenda Item: Recommendation to adopt draft 2025-2028 Transportation Improvement Program (TIP)

Recommendation Action(s): Motion to recommend to MAPO Policy Board adoption of draft 2025-2028 TIP

Summary: At their June 5, 2024 meeting the MAPO Policy Board voted to release the draft 2025-2028 MAPO Transportation Improvement Program (TIP) for a 30-day public comment period. During that time MAPO staff coordinated with local agencies and stakeholders to advertise the draft TIP. In person events included an open house on June 20, and pop ups at events in the Cities of Mankato, North Mankato, and Eagle Lake. MAPO staff responded to comments received in-person and online and forwarded them to the local agencies. Comments are included in Appendix C of the final document.

Minor change to the performance measure reporting to include additional tables and data for the transit asset management and safety target sections.

Staff recommendation is for the MAPO TAC to recommend the MAPO Policy Board adopt the draft 2025-2028 TIP

Attachments:

1. [Draft 2025-2028 MAPO Transportation Improvement Program](#)
2. Resolution adopting 2025-2028 TIP

**RESOLUTION OF THE MANKATO /NORTH MANKATO AREA PLANNING
ORGANIZATION ADOPTING THE 2025-2028 TRANSPORTATION IMPROVEMENT
PROGRAM & SELF-CERTIFICATION FINDING**

WHEREAS, the Mankato /North Mankato Area Planning Organization (MAPO) was created as the MPO for the Mankato/North Mankato urbanized area through a joint powers Agreement between all local units of government located within the urbanized area; and

WHEREAS, MAPO is the metropolitan planning body responsible for performing transportation planning in conformance with State and Federal regulation for Metropolitan Planning Organizations; and

WHEREAS, the U. S. Department of Transportation requires the development of a Transportation Improvement Program by a Metropolitan Planning Organization; and

WHEREAS, staff and the Technical Advisory Committee has developed and recommend for approval the Transportation Improvement Program for State Fiscal Years 2025-2028; and

WHEREAS, the representation on the Technical Advisory Committee consists of those agencies initiating the recommended projects and have the authority to execute them; and

WHEREAS, the projects are adopted from and consistent with the Minnesota Department of Transportation State Transportation Improvement Program; and

WHEREAS, the projects are consistent with the MAPO's 2045 Long-Range Transportation Plan; and

WHEREAS, in accordance with 23 CFR 450.336(a) MAPO hereby certifies that the metropolitan transportation planning process addresses major issues facing the metropolitan planning area and is being conducted in accordance with all applicable requirements of:

- (1) 23 U.S.C. 134, 49 U.S.C. 5303, and this subpart;
- (2) In nonattainment and maintenance areas, sections 174 and 176(c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506(c) and (d)) and 40 CFR part 93;
- (3) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
- (4) 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
- (5) Section 1101(b) of the FAST Act (Pub. L. 114-357) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in DOT funded projects;
- (6) 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
- (7) The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 *et seq.*) and 49 CFR parts 27, 37, and 38;

(8) The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;

(9) Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and

(10) Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.

NOW, THEREFORE BE IT RESOLVED; that the Mankato/North Mankato Area Planning Organization Policy Board approves the 2025-2028 Transportation Improvement Program.

CERTIFICATION

State of Minnesota

I hereby certify that the foregoing Resolution is a true and correct copy of the resolution presented to and adopted by the Mankato/North Mankato Area Planning Organization at a duly authorized meeting thereof, held on the fifth (5th) day of September, 2024 as shown by the minutes of said meeting in my possession.

Mike Laven - Chair

Date

Mark Konz - Executive Director

Date



AGENDA RECOMMENDATION
Agenda Heading: Recommendation to adopt
2024 Title VI Plan update
No: 5.3

Agenda Item: Recommendation to adopt 2024 Title VI Plan update

Recommendation Action(s): Motion to recommend to MAPO Policy Board adoption of the draft 2024 Title VI Plan update

Summary: MAPO staff have coordinated with MnDOT's Office of Civil Rights and MnDOT's Office of Transportation System Management to update MAPO's Title VI Plan.

The goal of the Title VI Plan is to ensure that members of the public within the MAPO planning area are aware of Title VI provisions and the responsibilities associated Title VI of the Civil Rights Act of 1964.

While FHWA is the federal oversight agency for MPOs, MPO Title VI plans must follow both FHWA and FTA guidelines. The Title VI Program must be compliant with FTA guidance found in Circular 4702.1B.

Updates include updated contact procedures for individuals seeking Limited English Proficiency and/or visually-or hearing-impaired accommodations, updated analysis of impacts of transportation projects, and updated demographic and population information.

Staff recommendation is for the MAPO TAC to motion to recommend to the MAPO Policy Board adopt the 2024 Title VI Plan update.

Attachments:

1. [Draft 2024 Title VI Plan update](#)
2. Resolution adopting 2024 Title VI Plan update

RESOLUTION OF THE MANKATO /NORTH MANKATO AREA PLANNING ORGANIZATION APPROVING THE MAPO TITLE VI PLAN UPDATE

WHEREAS, the Mankato / North Mankato Area Planning Organization (MAPO) was created as the Metropolitan Planning Organization for the Mankato urbanized area through a joint powers Agreement between all local units of government located within the urbanized area; and

WHEREAS, MAPO is the metropolitan planning body responsible for performing transportation planning in conformance with State and Federal regulation for Metropolitan Planning Organizations; and

WHEREAS, MAPO intends that no person shall, on the grounds of race, color, or national origin be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any MAPO program or activity, regardless of funding source; and

WHEREAS, MAPO will affirmatively ensure that in any contract entered into, Disadvantaged Business Enterprises will be afforded full opportunity to submit and will not be discriminated against on the grounds of race, color or national origin; and

NOW, THEREFORE, BE IT RESOLVED: that MAPO approves the Mankato/North Mankato Area Planning Organization Title VI and Non-Discrimination Plan / Limited English Proficiency Plan as being consistent with metropolitan plans and policies.

State of Minnesota

I hereby certify that the foregoing Resolution is a true and correct copy of the resolution presented to and adopted to the Mankato/North Mankato Area Planning Organization at a duly authorized meeting thereof, held on the fifth day of September, 2024, as shown by the minutes of said meeting in my possession.

Chair

Date

Executive Director

Date



AGENDA RECOMMENDATION
Agenda Heading: Administrative
Modifications to the 2024-2027
Transportation Improvement Program
No: 6.1

Agenda Item: Administrative Modifications to the 2024-2027 Transportation Improvement Program (TIP)

Recommendation Action(s): Informational

Summary: At their June 5, 2024 meeting the MAPO policy board amended the 2024-2027 TIP to include CRP projects to use the remaining 2024 Carbon Reduction Program funds. Due to delays with FHWA's environmental review process the projects have been moved to Federal Fiscal Year (FFY) 2025. To facilitate the updates, the changes must be reflected in the MAPO 2024-2027 Transportation Improvement Program (TIP). Updates are identified below:

007-596-001

Project will not be able to be authorized in time to utilize FFY 2024 funds. Moving project back to FFY 2025

150-080-004

Project will not be able to be authorized in time to utilize FFY 2024 funds. Moving project back to FFY 2025

MAPO staff followed the MAPO Public Participation Plan to determine the changes consist of an Administrative Modifications to the existing TIP. This process includes staff modifying the TIP projects and announcing at ensuing TAC and Policy Board meetings.

Attachments:

1. Project line items

ROUTE SYSTEM	PROJECT NUMBER	YEAR	AGENCY	DESCRIPTION	MILES	PROGRAM	WORK TYPE	FUND TYPE	STIP TOTAL	FHWA	AC LOCAL	AC PAYBACK	FTA	TH	STATE	LOCAL SHARE
N/A	150-080-004	2025	NORTH MANKATO	**CRP** CITY OF NORTH MANKATO, ELECTRIC VEHICLE CHARGER INSTALLATION	0	EN- ENHANCEMENT	EV & CHARGING INFRA	CRP	59,470	47,576	0	0	0	0	0	11,894
N/A	007-596-001	2025	EAGLE LAKE	**CRP** CITY OF EAGLE LAKE, ELECTRIC VEHICLE PURCHASE	0	EN- ENHANCEMENT	EV & CHARGING INFRA	CRP	35,530	28,424	0	0	0	0	0	7,106



10 Civic Center Plaza
Mankato, MN 56001
Phone: (507) 387-8613
mnmapo.org

June 18, 2024

To: Deb Yates, MnDOT District 7
From: Mark Konz, Executive Director, MAPO
RE: MAPO 2024-2027 TIP Administrative Modifications

This memorandum serves as notification of updates made to the MAPO 2024-2027 Transportation Improvement Program (TIP). Appendix A of this document includes the full details of the projects indicated below, which received minor modifications.

007-596-001

Project will not be able to be authorized in time to utilize FFY 2024 funds. Moving project back to FFY 2025.

150-080-004

Project will not be able to be authorized in time to utilize FFY 2024 funds. Moving project back to FFY 2025.

Updates to the TIP are guided by MAPO's Public Participation Plan, which in turn is based on requirements issued by the Federal Highway Administration. The Administrative Modifications were processed and approved June 18, 2024.

Please do not hesitate to contact Chris Talamantez at (507) 387-8389 if clarification is needed.

Mark Konz
Executive Director
Mankato/North Mankato Area Planning Organization (MAPO)
10 Civic Center Plaza
Mankato, MN 56001

Attachment: Appendix A

Appendix A

FY2025

ROUTE SYSTEM	PROJECT NUMBER	YEAR	AGENCY	DESCRIPTION	MILES	PROGRAM	WORK TYPE	FUND TYPE	STIP TOTAL	FHWA	AC LOCAL	AC PAYBACK	FTA	TH	STATE	LOCAL SHARE
N/A	150-080-004	2025	NORTH HANCOCK	**CRP** CITY OF NORTH HANCOCK, ELECTRIC VEHICLE CHARGING STATION INSTALLATION	0	EN-ENHANCEMENT	EV & CHARGING INFRA	CRP	59,470	47,576	0	0	0	0	0	11,894
N/A	007-596-001	2025	EAGLE LAKE	**CRP** CITY OF EAGLE LAKE, ELECTRIC VEHICLE PURCHASE	0	EN-ENHANCEMENT	EV & CHARGING INFRA	CRP	35,530	28,424	0	0	0	0	0	7,106



AGENDA RECOMMENDATION
Agenda Heading: Technical Advisory
Committee nominations
No: 6.2

Agenda Item: Technical Advisory Committee nominations

Recommendation Action(s): Informational

Summary: At their June 5, 2024 meeting the MAPO Policy Board concurred with the appointment of Mark Konz as the Executive Director for MAPO. The TAC bylaws specify officers of the TAC as the Chair, the Vice Chair, and the Secretary. The TAC bylaws do not include a provision to replace officers when they are no longer able to serve in their positions, instead when the Chair is not able to serve, the Vice Chair shall serve in their place, and in instances where the Chair and Vice Chair are absent TAC meetings are chaired by the Region 9 Development Commission representative.

TAC bylaws state, "The Chair and Vice Chair shall be elected during the first annual meeting of the TAC and shall take office upon election on a biennial basis." This means that elections take place and are in effect on the first meeting of the year (January).

To provide prior notice of meeting roles, staff is proposing to hold nominations during the last meeting of the year with elections the first meeting of the year.

- Thursday, October 17; nominations for TAC Chair and Vice Chair effective January 1, 2025 and serving until December 31, 2026

With TAC concurrence, nominations will be held during the October TAC meeting and elections will occur in January.

Attachments:

1. [TAC Bylaws](#)



AGENDA RECOMMENDATION
Agenda Heading: Technical Advisory
Committee Bylaws review
No: 6.3

Agenda Item: Technical Advisory Committee Bylaws review

Recommendation Action(s): Informational

Summary: The Technical Advisory Committee Bylaws are reviewed every 2 years. The most recent review by the TAC was conducted during the August 17, 2023 TAC meeting. The recent appointment of the TAC chair to the MAPO Executive Director has pointed out that the TAC Bylaws do not have a provision for replacing TAC officers, instead officers are elected and take effect every 2 years during the first meeting of the year.

Staff requests input from the TAC on this procedure.

Attachments:

1. [TAC Bylaws](#)



AGENDA RECOMMENDATION
Agenda Heading: Metropolitan
Transportation Plan update
No: 6.4

Agenda Item: Metropolitan Transportation Plan update (TC2)

Recommendation Action(s): Informational

Summary: MAPO is required to update the Metropolitan Transportation Plan by November 2025. As part of the update the consultant will present to the TAC for feedback throughout the study.



Meeting Minutes of the Mankato/North Mankato Area Planning Organization (MAPO) Policy Board

June 5, 2024 | 6:00PM | Mankato Room | Intergovernmental Center | Mankato, MN | 56001

A regular meeting of the Mankato/North Mankato Area Planning Organization Policy Board was held on Wednesday, June 5, 2024, at 6:00 pm., in the Minnesota River Room of the Intergovernmental Center.

A quorum existed with the following members present: Lisa Norton – City of Eagle Lake, Jack Kolars – Nicollet County, Mark Piepho – Blue Earth County, Daniel Rotchadl – MAPO Townships, Matt Peterson – City of North Mankato, and Michael Laven (Chair) – City of Mankato.

Others Present: Paul Vogel (Executive Director), Mark Konz (Technical Advisory Committee Chair), Shawn Schloesser (Associate Director Transportation Planning Services), Chris Talamantez (Transportation Planner), Susan Arntz – City Manager, City of Mankato, Michael Fischer – Community Development Director, City of North Mankato.

I. Call to Order - Chair Laven called the meeting to order at 6:00 pm. Introduction by Matt Peterson – City of North Mankato.

II. Approval of Agenda – Lisa Norton moved to approve the agenda; Mark Piepho seconded. With all voting in favor, the motion was adopted.

III. Approval of the Minutes for February 1, 2024 – Lisa Norton moved to approve the minutes; Mark Piepho seconded. With all voting in favor, the motion was adopted.

VI. New Business

4.1 Motion to approve Appointment of MAPO Executive Director.

Chair Laven asked staff to provide a summary. Paul Vogel provided a summary of the Joint Powers Agreement and the Administrative Services Agreement regarding the Executive Director position, considering his pending retirement on June 14, 2024. Susan Arntz announced the selection and appointment of Mark Konz as Executive Director effective June 15, 2024, pending concurrence of the Policy Board by majority vote.

Members of the board shared their sincere appreciation for the service, leadership, and relationships with Paul.

Dan Rotchadl moved to approve the appointment of Mark Konz as MAPO Executive Director. Mark Piepho seconded the motion. With all voting in favor, the motion was adopted.

4.2 Motion approving the Carbon Reduction Program Fiscal Year 2024 and 2025 rankings.

Chair Laven asked staff to provide a summary. Chris Talamantez provided a summary of the applications for the remaining FY 2024 funds, FY 2025 funds, and associated projects.

Mike Laven asked about the status of the Electric Vehicle Chargers in North Mankato. Michael Fischer responded to the questions about the availability of other sources and the history of the project.

Jack Kolars shared concern over charging stations receiving electricity from fossil fuel sources. Paul Vogel shared Xcel Energy and Benco Electric's vision to convert to non-fossil fuel sources in the future.

Jack Kolars moved to approve the Carbon Reduction Program rankings for FY 24 and FY 25. Dan Rotchadl seconded the motion. With all voting in favor, the motion was adopted.

4.3 Resolution amending the 2024-2027 Transportation Improvement Program (TIP)

Chair Laven asked staff to provide a summary. Chris Talamantez provided a summary of the amendments for the 2024-2027 TIP. No questions.

Dan Rotchadl moved to adopt the amendments to the 2024-2027 TIP. Mark Piepho seconded the motion. With all voting in favor, the motion was adopted.

4.4 Authorization to release the draft 2025-2028 Transportation Improvement Plan (TIP) for 30-day public comment.

Chair Laven asked staff to provide a summary. Chris Talamantez provided a summary of the significant projects and engagement activities scheduled for the public pending authorization to release.

Dan Rotchadl inquired about Songs on the Lawn. Chris shared that last year; the public was less engaged during music events than other forums resulting in a different format this year. Lisa Norton recommended engagement swag such as MAPO stickers to entice engagement.

Dan Rotchadl moved to release the draft 2025-2028 TIP for public comment, Mark Piepho seconded the motion. With all voting in favor, the motion was adopted.

V. Other Business, Discussions & Updates –

5.1 Unified Planning Work Program (UPWP) and solicitation for 2025. Chris Talamantez provided a summary and reminder that applications are due Friday, June 7, 2024.

5.2 Final reports for 2023 studies. Mark Konz discussed the placement of the studies on the MAPO website (mnmapo.org) under Planning & Administrative Documents.

VI. Unapproved May 16, 2024, MAPO TAC minutes – No discussion

VII. Public Comments – Paul Vogel thanked the Policy Board for their comments and direction, staff for their work, and Michael Fischer for his close work in the development of MAPO and the Highway 169 Corridor Study.

VIII. Policy Board Comments – None

IX. Adjournment – Dan Rotchadl moved to adjourn. Jack Kolars seconded. With all voting in favor, the motion was adopted. The meeting was adjourned at 6:36 p.m.

Chair Mike Laven